

ANNUAL REPORT OF THE WLGA AUDIT COMMITTEE 2019-20**Purpose**

1. For the WLGA Audit Committee to agree the mechanism for developing and approving its Annual Report to the WLGA Council Annual General Meeting.

Background

2. The terms of reference and responsibilities of the Audit Committee derive from the WLGA Constitution and include:
 - **Present an annual report to the Council, detailing the activities of the Committee during the year and an assessment of the adequacy and effectiveness of the internal control framework of the Association.**
3. The [Audit Committee's Annual Report](#) for the Council Term 2018-19 was presented to the WLGA Council AGM at the meeting held 14 June 2019.
4. The 2019-20 Audit Committee report spans the extended period from the last AGM up to the 2020 AGM which will now be held via MS Teams or Zoom. During this period the Audit Committee will have met three times: 10 October 2019, 9 April 2020 and 8 October 2020.
5. In terms of this year's report, it is proposed that the officers of the WLGA prepare a draft report for members consideration during the period 12/10/20– 19/10/20.
6. Subject to members views, the Chair of the Audit Committee will sign off the final report for inclusion with all papers to the WLGA Council AGM on 27 November 2020.

Recommendation

7. Members are asked to approve the process for the development and approval of the WLGA Audit Committee Annual Report 2019-20.

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